

Setting Up Tire Disposal Tax Fee

April 29, 2003

1. Accounts Receivable - Customer Master File

Disposal Fee options: Yes/No

2. Inventory Management

a. Department Master File

Create a department, for each store, for the tire taxes sales to be recorded to specific General Ledger accounts. Example:

*---DEPARTMENT LIST---												
STORE # 1 SUPREME TIRE CO.												
-----G/L ACCOUNT NUMBERS-----												
DEP T	DESCRIPTION	BRCH	INVENTORY	SALES	COST OF SALES	INVENTORY IN TRANSIT	INVENTORY VARIANCE	ACCRUED LIABILITY	DAMAGED GOODS	UNITS (Y/N)	TYPE	GROUP
900	TIRE TAXES	1	A:							Y		0
			<Liability A/C>						<Liability A/C>			
												<Clearing A/C>

b. Major/Minor Master File

Create the major/minor files for tire tax fees. Example:

*---MAJOR/MINOR CATEGORY LISTING---						
SEQUENCE NO.	MAJOR	MINOR	DESCRIPTION	CATALOG SECTION	MIN. FACTOR	MAX. FACTOR
900.010000	TAX		TIRE TAXES		0.00	0.00
900.010010	TAX	TIRE	TIRE TAXES		0.00	0.00
900.010999	TAX	END			0.00	0.00

c. Item Category Master File

Create a category for the tire taxes. Example:

*---ITEM CATEGORY LIST---			
STORE #1	SUPREME TIRE CO.		
ITEM CAT.	DESCRIPTION	NON-STOCK ITEM NO.	COST FACTOR
910	TIRE TAXES		0.00

d. Inventory Item Master File

\$ Create an item record for each tire disposal tax fee for each store. Tire disposal sales are recorded in these item records. Example:

*---INVENTORY MASTER LISTING---													
SEQ. NO.	ITEM NO.	ST	SIZE/DESC	PLY	DESCRIPTION	TREAD	S S	CLASS CODES	CAT	QUANTITY ON HAND	DS CD	NO	SELECT COST
MAJOR: TAX	MINOR:	TIRE TAXES	(900.010000)										
MAJOR: TAX	MINOR:	TIRE TAXES	(900.010010)										
0	MDFEE	01			ST OF MARYLAND RECYCLING FEE	.032	*		910	0	0		
0	MDTX	01			ST OF MARYLAND DISPOSAL FEE	.032	*		910	0	0		
0	PATAX	01			PENNSYLVANIA TIRE TAX	.032	*		910	0	0		
0	VATX	01			VIRGINIA TIRE TAX	.032	*		910	0	0		
8 NON-STOCK #STOCK STATUS CODE®													
TOTAL NO. OF ITEMS.....		4											

3. Inventory Management - Tire Disposal Fee Inquiry/Update

Create disposal codes for each type of fee required by the states in which business is transacted.

MM/DD/YY		TIRE DISPOSAL FEE INQUIRY/UPDATE						
Tire Disposal fee code	100	<div style="border: 1px solid black; padding: 5px;"> Choose from: 1 - \$ Per Unit 2 - % of Unit Price 3 - % of Unit Price + FET </div>						
Calculation type	\$ Per Unit See box	-?						
Percentage/dollar amount	1.00							
Item number	MDfEE	ST OF MARYLAND RECYCLING FEE						
	? - Tax Fee Item Number							
F1 Accept	F2 Cancel	F3	F4		F5	F6	F7	F8 Options

4. Accounts Receivable - Tax Master File

Tire Disposal Tax:

\$ If the tire disposal fee is taxable, enter **Y**.

Tire Disposal Codes:

\$ Each tax master record allows up to 9 tire disposal code entries (1 - 9999) corresponding to the codes in the Tire Disposal Fee file.

\$ Each item master record allows one tire disposal tax code (1 - 9) corresponding to the tax codes 1 - 9 in the Tax Master file.

The number of codes (1 - 9) in the tax file to be used is determined by the number of fees per state.

Example 1: If all states have only one fee, only code.1 in the tax file is used.

Disposal Code 100: Maryland fee, All tires
 101: Pennsylvania fee, All tires
 102: Virginia fee, All tires

TIRE DISPOSAL CODES									
Tax Jurisdictions	1	2	3	4	5	6	7	8	9
MD	100								
PA	101								
VA	102								

Item Master File (in the above example):

Tire Type	Tire Disposal Tax Code
Passenger	1
Light Truck	1
Heavy Truck	1

Example 2: If one state has three different fees, then codes 1 - 3 in the tax file are used

Disposal Code 100: Maryland fee, All truck & passenger tires are charged at the same rate
 101: Pennsylvania fee, Passenger tires
 102: Pennsylvania fee, Light truck tires
 103: Pennsylvania fee, Heavy truck tires
 104: Virginia fee, Truck tires only

TIRE DISPOSAL CODES									
Tax Jurisdictions	1	2	3	4	5	6	7	8	9
MD	100	100	100						
PA	101	102	103						
VA	---	104	104						

Item Master File (in the above example):

Tire Type	Tire Disposal Tax Code
Passenger	1
Light Truck	2
Heavy Truck	3

NOTE: If a state elects to discontinue charging a tire tax disposal fee, remove the codes in 1 -9 in the tax master file for that state.

5. Inventory Management - Inventory Item Master File

\$ Enter the tire disposal tax code on Screen.A for each item requiring a disposal fee.